

Record of Proceedings

August 6, 2024

The Council met at their regular meeting on August 6, 2024 at 7pm, at city hall.

Mayor Arnzen presided

Council Members Present:

Mark Bovey

Levi Bovey

Shandri Stigum

David Osburn

City Employees present: City Clerk, Jackie Robinson and Maintenance Bob Samsel. Visitors present; Derek Probst and Zach Cox with Merrick, John Watson with J-U-B, Nathan Weeks, Cherie and Nathan Stigum, Marvin Kinzer, Carl DeVault, and Missy Osburn.

Motion was made to open the meeting made by Councilmember Osburn and seconded by L. Bovey. Motion made to approve the minutes as presented by Osburn and seconded by L. Bovey, all in favor M/C.

Motion made by Councilmember M. Bovey to open Public Hearing on Ordinance 449, seconded by Councilmember Osburn, all in favor M/C.

Motion made by Councilmember Stigum to open Public Hearing on Nathan Stigum variance request, seconded by Councilmember L. Bovey, all in favor M/C.

Motion made by Councilmember M. Bovey to open Public Hearing on Ordinance 446, seconded by Councilmember Stigum, all in favor M/C.

Nathan Weeks is here asking for a special use permit. Council has received and reviewed plans. Nathan will need to check to see if he needs a handicap parking spot, council states it might be in his best interest to have a survey of the property, Nathan will consider. Council also questions snow removal in the proposed parking lot. Nathan states the building will not be ready this year by winter. Motion made by Councilmember M/ Bovey to approve the special use permit and allow Nathan to put in apartments, seconded by Osburn. Nathan must have one off street parking spot per unit.

Marvin Kinzer is here regarding the Public Hearing for Ordinance 449, rezoning for the original town of Vollmer, now City of Craigmont Lots 1-9 of Block 29. This block is currently industrial/commercial and the ordinance would make it R1. Marvin just wants to make sure everyone is aware that there is a farm field across the street from this section. Marvins field is not within the city limits.

Carl Devault is here requesting a special use permit to put an apartment in the back of the old Bovey Oil shop that he owns at 11 W. Main. Carl provides council with the plans for his apartment. Motion made

by L. Bovey to approve the special use permit and allow Carl to build an apartment in the back of the shop, seconded by Councilmember Osburn, all in favor M/C. Carl states he will need a letter from the city stating this was approved for his financing. A letter will be available by Friday for Carl.

Derek Probst and Zach Cox are here from Merrick & Company to review and give an update on the current sewer project. The first lagoon is ready for liner and seepage test. Disinfection system is in the works, Compliance deadline is June 1, 2025.

Nathan Stigum is here to see about getting a variance. Nathan would like to build a shop and lean-to behind the existing house. The lot size is 50x150 (7,500) and a buildable lot size is 75x140 (10,500). Nathan presents site plans and shows that all setbacks will be followed and they will remain under the 40% covered area. Council is agreeable and a public hearing is scheduled for August 6, 2024. Nathan is asked to attend the public hearing to address any concerns. JeAnn and Jackie will get written notification sent out to surrounding properties.

John Watson with JUB discussed the TAP project, Salaber Associates are completing Project Closeout.

JUB discusses CPS project, which is ready for close out and a final pay estimate of \$251,487.45.

JUB moves to the LTGP project. Agreement signed with Crea Construction. Construction in 2025

Lewis County Transportation plan - capital improvement projects need to be turned in, Bob is aware.

JUB then discusses the Airport project. An additional request for funds has been submitted by JUB. In holding pattern until we receive a response from the Division of Aeronautics on additional funding. May need rebid as 60 days has passed.

JUB then moves to the CARES grant court grading Bob states he will start in September, Construction planned for 2025. So far, we have received \$6,800 in donations, with plans on doing some additional fundraisers during high school home games. We also need to contact Brian Bagley from Lakeside, as he stated he would be willing to donate. Avista application was completed in June by Lions Club, but we have not heard anything from Avista. Another application may need to be completed. Council would also like to start looking into grants to help complete the pathways. City Clerk will contact CEDA and have them look into this.

Councilmember Stigum states WRFD will equip fire trucks with turnouts.

Councilmember L. Bovey has no additional report.

Councilmember Osburn talks about a camper that is in the alley at Brooke Andersons house, Cheryl Dasenbrock and Errol Poxleitner also have some stuff in the alley. Council request City Clerk to send letters regarding parking in alleys. Cheryl also needs a weed letter. Bob has been working on opening up some of the alleys.

Council requests City Clerk to look into ordinances regarding chickens. There is getting to be a lot of chickens and a few roosters in town. Council does not want to stop people from having chickens, maybe just limit the numbers each property can have. Clerk informs council that she will begin on this after the FY 25 budget is complete.

Councilmember M. Bovey talks about the Cemetery building. He states that the place in Grangeville can get a 14x28 building for between \$12,000 and \$15,000. He states the concrete pad will run about \$20,000 and a holding tank is going to be about \$8-10,000. A sprinkler system in the old part of the cemetery is going to run about \$25,000 and about \$50,000 for the new part of the cemetery. There is discussion on a Zero turn lawn mower as well as tree and stump removal.

Maintenance Bob Samsel discusses stump removal at Vollmer Park, he states Sam Parris is going to do it. He placed a dumpster at the shop. Bob states that Kadence is done working for the summer related to health issues. Bob has prices on a vac trailer for around \$52,000, Mayor Arnzen states to get bids, Bob states the city could finance it and make payments.

City Clerk FY 25 budget draft provided to Mayor and Council, with Public Hearing scheduled for Sept. 3. Budget draft includes FY 25 detailed budget, Resolution 1083, Forgone property tax, Resolution 1082, elimination of any fund deficits at the end of each fiscal year, Ordinance 451, the FY25 annual appropriation ordinance. Council is also provided with a copy of Ordinance 450, an RV Park ordinance. There will be four public hearings in September.

The CD at CCFCU has matured and was deposited into the city's checking. Council approves moving this to LGIP to the sewer account as this money is sewer money. LGIP account 4043 was the CPS grant which has all been used with the exception of Julys interest that was just deposited. This interest money will be transferred to the Streets LGIP account and account 4043 will be used for the park donations. Council approves transferring park donations to LGIP.

Motion made by Councilmember M. Bovey to close Public Hearing on Ordinance 449, seconded by Councilmember L. Bovey, all in favor M/C.

Motion made by Councilmember M. Bovey to close Public Hearing on Nathan Stigum variance request, seconded by Councilmember L. Bovey, all in favor M/C.

Motion made by Councilmember M. Bovey to close Public Hearing on Ordinance 446, seconded by Councilmember L. Bovey, all in favor M/C.

Motion made by Councilmember L. Bovey to approve Nathan Stigum's variance request seconded by Osburn, all in favor M/C

Ordinance 446

Councilmember L. Bovey aye

Councilmember Stigum aye

Councilmember Osburn aye

Councilmember M. Bovey aye

4 aye 0 nay

Ordinance 449

Councilmember L. Bovey aye

Councilmember Stigum aye

Councilmember Osburn aye

Councilmember M. Bovey aye

4 aye 0 nay

Motion made to suspend the 3-reading rule and adopt both Ordinance 446 and 449 made by L. Bovey and Seconded by Osburn, all in favor M/C.

Motion to pay the bills made by Councilmember M. Bovey and seconded by L. Bovey, all in favor, M/C.

Motion made to adjourn the meeting by Councilmember M. Bovey and seconded by L. Bovey, all in favor, M/C.

Jared Arnzen, Mayor

ATTEST:

Jackie Robinson, City Clerk